

Parent Handbook Additions

As of January 1st, 2023, there will be some additions to our Parent Handbook. Please read and sign the list at the arrival door letting us know that you have received and understand these changes.

1. Tuition late payments have increased from \$35 to **\$50** . Tuitions are due in advance. This can be at the first of the month for the entire month OR pay ½ at the first of the month and the other ½ on the 15th of the month.
There is a 5- day grace period (5 working days) before a late charge is posted. Text reminders will be sent for tuitions about to be late.
2. We will be adding the following to our illness policy: All children who are being sent home due to illness must be picked up within 30 min. of notification. Our school is not approved or staffed for “Ill Child Care” This is important to lessen the time sick children are in the building and help decrease the spread of communicable diseases. When children are removed from their classroom due to illness one staff member is assigned to that child individually, and it takes teachers out of their classroom. It is very important for our staff and children that all ill children are picked up promptly. Please make sure to have available contacts listed and approved for times when your children may be sent home sick. There will be late fees assessed if children are not picked up within 30 min. Late fee will be \$4.00 a min for anything after the 30 min window. (the same fee as for late after 5:30 pick up).
3. FMP will now have a deadline for student arrival. All students planning to attend Preschool on any given day must arrive no later than 9:30 AM. There are many reasons for this change. The main reason is that late arrivals not only disrupt our daily class schedule, but it also causes the late child to miss out on valuable curriculum time. Children who come later struggle to nap after arriving late and this keeps other children (who are ready to nap) awake. This deadline of 9:30 arrival is best for all children enrolled at FMP. If your child leaves Preschool for dental or doctor appointments and plans to return – we ask that they not return during nap times.
4. We have been advised that children should never be traveling unattended in the Preschool building without supervision. Children will no longer be released from their classroom without a parent to release them to, and children will no longer be released to be sent upstairs or downstairs alone. Teachers must only release children to an adult parent or caregiver. In order to meet State minimum standards - During morning arrival or afternoon dismissal - if your child’s class is upstairs, they must be accompanied to or picked up from their Classroom teacher by an adult parent or caregiver. Children will no longer be allowed up and downstairs without adult supervision.

PLEASE SIGN THE PARENT LIST AT THE ARRIVAL DOOR TO LET US KNOW YOU UNDERSTAND THE NEW GUIDELINES. THANK YOU.